

MINUTES
SPECIAL MEETING OF THE LEAGUE ASSOCIATION
OF RISK MANAGEMENT BOARD OF DIRECTORS
Via Telephone Conference Call
Call-In Number: 1-605-472-5216; Access Code: 341924
Friday, Oct. 11, 2019, 2:30 pm CT/1:30 pm MT

A Special Meeting of the League Association of Risk Management (LARM) Board of Directors was held October 11, 2019, at 2:30 pm CT/1:30 pm MT via telephone conference call at 11 designated locations identified in the meeting notice (attached).

On Oct. 8, 2019, notice of this Special Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Special Meeting with the agenda and other materials were available for public inspection at 1335 L Street in Lincoln, Nebraska, and also were posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – <https://www.lonm.org/larm/>.

(AGENDA ITEM #1) **Call to Order.** At 2:32 pm CT, **LARM Board Chair Doug Hanson**, Mayor of Hickman, called the Special Meeting to order. He stated that in accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed was available to the public at this meeting for examination and copying at each designated location. The Open Meetings Act was posted in the meeting room and was accessible to members of the public at each designated location. Chair Doug Hanson informed the public about the location of the Open Meetings Act posted in the meeting room and stated that the LARM Board may pass motions to go into closed session on any agenda item pursuant to the requirements of the Open Meetings Act.

After the Pledge of Allegiance to the Flag of the United States of America, the roll call was read with the following Board Members present by phone: **LeAnn Brown**, Clerk/Treasurer, City of Oshkosh, 305 West 1st Street, Oshkosh, NE; **Mayor Scott Getzschman**, City of Fremont, 400 East Military, Fremont, NE; **Mayor Doug Hanson**, City of Hickman, League Office, 1335 L Street, Lincoln, NE; **Jim Hawks**, City Administrator, City of North Platte, 211 West 3rd Street, North Platte, NE; **Nathan Johnson**, City Manager, City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE; **Jo Leyland**, Admin./Clerk/Treasurer, City of Imperial, 740 Court Street, Imperial, NE; **Sandra Schendt**, Clerk/Treasurer, City of Nelson, 580 S Main Street, Nelson, NE; **Doug Schultz**, Admin./Clerk/Treasurer, City of Curtis, 201 Garlick Avenue, Curtis, NE; **Mayor Deb VanMatre**, City of Gibbon, 715 Front Street, Gibbon, NE; **Teresa Youngquist**, Clerk/Treasurer, City of Beaver City, 301 10th Street, Beaver City, NE; and ex-officio Board Member (non-voting member) **L. Lynn Rex**, League Executive Director and "Administrator" of LARM, League Office, 1335 L Street, Lincoln, NE. *10 Board Members present; 2 on the conference call, but not as board members (Pam Buethe, Board Member, Sarpy County SID #29; Lanette Doane, Clerk/Treasurer, Village of Ansley), and 3 absent (Melissa Harrell, City Administrator/Treasurer, City of Wahoo; Josh Moenning,*

Mayor, City of Norfolk; Tom Ourada, City Administrator, City of Crete). (League President Dwight Livingston, North Platte Mayor and ex-officio member, was not able to be on the conference call.) Tom Ourada was having difficulty getting on to the call, so once he was connected, the meeting was called to order again.

(AGENDA ITEM #1) **Call to Order.** At 2:40 pm CT, **LARM Board Chair Doug Hanson**, Mayor of Hickman, again called the Special Meeting to order. He stated that in accordance with Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed was available to the public at this meeting for examination and copying at each designated location. The Open Meetings Act was posted in the meeting room and was accessible to members of the public at each designated location. Chair Doug Hanson informed the public about the location of the Open Meetings Act posted in the meeting room and stated that the LARM Board may pass motions to go into closed session on any agenda item pursuant to the requirements of the Open Meetings Act.

After the Pledge of Allegiance to the Flag of the United States of America, the roll call was read with the following Board Members present by phone: **LeAnn Brown**, Clerk/Treasurer, City of Oshkosh, 305 West 1st Street, Oshkosh, NE; **Mayor Scott Getzschman**, City of Fremont, 400 East Military, Fremont, NE; **Mayor Doug Hanson**, City of Hickman, League Office, 1335 L Street, Lincoln, NE; **Jim Hawks**, City Administrator, City of North Platte, 211 West 3rd Street, North Platte, NE; **Nathan Johnson**, City Manager, City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE; **Jo Leyland**, Admin./Clerk/Treasurer, City of Imperial, 740 Court Street, Imperial, NE; **Tom Ourada**, City Administrator, City of Crete, 243 East 13th Street, Crete, NE; **Sandra Schendt**, Clerk/Treasurer, City of Nelson, 580 S Main Street, Nelson, NE; **Doug Schultz**, Admin./Clerk/Treasurer, City of Curtis, 201 Garlick Avenue, Curtis, NE; **Mayor Deb VanMatre**, City of Gibbon, 715 Front Street, Gibbon, NE; **Teresa Youngquist**, Clerk/Treasurer, City of Beaver City, 301 10th Street, Beaver City, NE; and ex-officio Board Member (non-voting member) **L. Lynn Rex**, League Executive Director and "Administrator" of LARM, League Office, 1335 L Street, Lincoln, NE. *11 Board Members present; 2 on the conference call, but not as board members (Pam Buethe, Board Member, Sarpy County SID #29; Lanette Doane, Clerk/Treasurer, Village of Ansley), and 2 absent (Melissa Harrell, City Administrator/Treasurer, City of Wahoo; and Josh Moening, Mayor, City of Norfolk). (League President Dwight Livingston, North Platte Mayor and ex-officio member, was not able to be on the conference call.)*

Other guests present by phone who wanted to identify themselves for purposes of the minutes: **Silas Clarke**, City Administrator/Economic Development Director of Hickman; **Doug Stack**, City Attorney of North Platte, **Becky Calderone**, Clerk/Treasurer of Oxford; **John Zimmer** of Cline Williams; **John Brockschmidt**, **Vanessa Fults** and **Chris Cadwell** of York Risk Services; and others unannounced. The following LARM staff members and agent were present: **Diane Becker**, **Elizabeth Becker**, **Dave Bos**, **Tracy Juranek**, **Fred Wiebelhaus** and **Nate Fox**. The following staff members of the League

of Nebraska Municipalities also were present: Lash Chaffin, Brenda Henning and Shirley Riley.

(AGENDA ITEM #2) **Review and recommend changes to the minutes of the September 18, 2019, Annual “Members Meeting of LARM,” subject to approval of the minutes by LARM members at the next “Members Meeting of LARM.”** Jim Hawks moved, seconded by Teresa Youngquist to approve the minutes of the Sept. 18, 2019, Annual “Members Meeting of LARM.” Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Getzschman, Hanson, Hawks, Johnson, Leyland, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. ***Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent (Buethe, Doane, Harrell and Moenning).***

(AGENDA ITEM #3) **Consider approval of the minutes of the Sept. 18, 2019, “Meeting of the LARM Board of Directors.”** Nathan Johnson moved, seconded by Sandra Schendt to approve the minutes of the Sept. 18, 2019, “Meeting of the LARM Board of Directors.” Chair Doug Hanson asked if there was any other discussion; there was none. Ayes: Brown, Getzschman, Hanson, Hawks, Johnson, Leyland, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. ***Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent (Buethe, Doane, Harrell and Moenning).***

(AGENDA ITEM #4) ***CLAIM BY THE CITY OF IMPERIAL:*** Consider approval for Property reserve authority in the amount of \$294,693.00; approval for Loss Adjustment Expenses (LAE) reserve authority in the amount of \$28,500.00; approval for Property Actual Cash Value (ACV) payment authority in the amount of \$176,549.95; and approval for Automobile Physical Damage (APD) Actual Cash Value (ACV) payment authority in the amount of \$31,682.80 relating to the claim by the City of Imperial - LARP-0467A1 (DOL 09/11/2019). *Vanessa Fults of York Risk Services explained the claim.* Nathan Johnson moved, seconded by LeAnn Brown to approve the claim by the City of Imperial. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Getzschman, Hanson, Hawks, Johnson, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: Leyland. ***Motion carried: 10 ayes, 0 nays, 1 abstention and 4 absent (Buethe, Doane, Harrell and Moenning).***

(AGENDA ITEM #5) ***CLAIM BY THE CITY OF SCOTTSBLUFF:*** Consider approval for Automobile Physical Damage (APD) reserve authority in the amount of \$241,125.00; approval for Loss Adjustment Expenses (LAE) reserve authority in the amount of \$23,500.00; Approval for Automobile Physical Damage (APD) Actual Cash Value (ACV) settlement authority in the amount of \$221,577.68 relating to the claim by the City of Scottsbluff - LARP-0452A1 (DOL 08/15/2019). *Vanessa Fults of York Risk Services explained the claim.* Deb VanMatre moved, seconded by Scott Getzschman to approve the claim by the City of Scottsbluff. Chair Doug Hanson asked if there was any discussion; there was none. Roll call vote. Ayes: Brown, Getzschman, Hanson, Hawks, Leyland, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions:

Johnson. **Motion carried: 10 ayes, 0 nays, 1 abstention and 4 absent (Buethe, Doane, Harrell and Moenning).**

(AGENDA ITEM #6) LARM Board Chair Doug Hanson appoints the following LARM Board Members to serve on a committee to review and make recommendations to the LARM Board regarding LARM's Bylaws, past actions by the former "Purported LARM Board," contracts with York Risk Services (*LARM's Third Party Administrator*) and other relevant contracts:

- LARM Board Chair Doug Hanson
- LARM Board Vice Chair Jim Hawks
- Lanette Doane
- Melissa Harrell
- Jo Leyland
- Sandra Schendt
- Mayor Deb VanMatre

Teresa Youngquist moved, seconded by Nathan Johnson to accept the appointments to the committee. Chair Doug Hanson asked if there was any discussion; there was none. Ayes: Brown, Getzschman, Hanson, Hawks, Johnson, Leyland, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. **Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent (Buethe, Doane, Harrell and Moenning).**

(AGENDA ITEM #7) **Motion to adjourn.** At 3:02 pm, Teresa Youngquist moved, seconded by Sandra Schendt to adjourn. Chair Doug Hanson asked if there was any discussion; there was none. Ayes: Brown, Getzschman, Hanson, Hawks, Johnson, Leyland, Ourada, Schendt, Schultz, VanMatre and Youngquist. Nays: None. Abstentions: None. **Motion carried: 11 ayes, 0 nays, 0 abstentions and 4 absent (Buethe, Doane, Harrell and Moenning).**

Approved on: November 14, 2019.

ATTEST:



Brenda Henning
Membership Services Assistant
League of Nebraska Municipalities



L. Lynn Rex
Ex-Officio, Non-Voting, Board Member and "Administrator" of LARM
Executive Director of the League of Nebraska Municipalities

NOTICE
SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE LEAGUE ASSOCIATION OF RISK MANAGEMENT

Via Telephone Conference Call
Call-In Number: 1-605-472-5216; Access Code: 341924
Friday, Oct. 11, 2019, 2:30 pm CT/1:30 pm MT

PLEASE TAKE NOTICE that on **Friday, Oct. 11, 2019, at 2:30 pm CT/1:30 pm MT**, the League Association of Risk Management (LARM) will hold a Special Meeting by Telephone Conference Call of the LARM Board of Directors. An agenda of subjects known at this time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LARM during normal business hours at 1335 L Street, Lincoln, Nebraska. On Oct 8, 2019, notice of this Special Meeting with the agenda and other materials were sent to all LARM members and the LARM Board. Notice of this Special Meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also are posted on the League of Nebraska Municipalities' Facebook page and its website relating to LARM – <https://www.lonm.org/larm/>.

Board Members are scheduled to be at the following locations, subject to change:

**League of Nebraska
Municipalities**
1335 L Street
Lincoln, NE 68508

City of Beaver City
301 10th Street
Beaver City, NE 68926

City of Crete
243 East 13th Street
Crete, NE 68333

City of Curtis
201 Garlick Avenue
Curtis, NE 69025

City of Fremont
400 East Military
Fremont, NE 68025

City of Gibbon
715 Front Street
Gibbon, NE 68840

City of Imperial
740 Court Street
Imperial, NE 69033

City of Nelson
580 S Main Street
Nelson, NE 68961

City of North Platte
211 West 3rd Street
North Platte, NE 69101

City of Oshkosh
305 West 1st Street
Oshkosh, NE 69154

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361