



Nebraska Municipal Clerks NEWSLETTER

August 2024

President's Message

Hello Municipal Clerks!!

And here we are, a new month has come and gone. Our pool will soon be closing, and our school will soon be starting. I just can't believe it. One fun thing I helped start in Ravenna 6 years ago is our "Big Splash" Free Dog Swim Day. We always hold it the following weekend after the pool closes.



This year we are lucky to have managers and lifeguards around to keep the pool open until August 11, so we are having our doggie swim on the 18th. I am a Certified Pool Operator (I know I just don't have enough on my plate) so I always help on that day. I love to watch pet owners and their dogs swim together, do tricks off the board and just have a fun day! I have included a few pictures of past years doggie swim days.

Our budget workshops are almost complete, we still have one left with our auditors to review everyone's wish lists. We have a few big projects coming up in Ravenna this next year. We received a CDBG Public Works Grant for downtown sidewalk improvements; a CDBG Parks and Recreation Planning Grant (think new swimming pool) and an update of our Comprehensive Plan. We are also starting Nuisance Abatement with South Central Economic Development District. Our local Police Department has taken care of our nuisances in the past, but we have some properties that will need some buildings removed so the Mayor and Council felt this was the best direction to go.

What do you have going on in your community? I would love to hear about it and add it to my next newsletter.

Coming together is a beginning; keeping together is progress; working together is success
— Henry Ford

Kellie Crowell, CMC
NMCA President

P.S. See photos from past years of the Big Splash at the bottom of the newsletter!

Need something? Here's how to reach Kellie!



City Clerk/Treasurer
City of Ravenna
416 Grand Avenue
Ravenna, NE 68869-1324
308-452-3273
kcrowell@ravenmanebraska.net

Game time!

Nebraska Town Game

Instructions: Match the town name with the descriptions

1 Aurora	18 Dodge	35 Page
2 Bartlett	19 Eagle	36 Phillips
3 Bassett	20 Edison	37 Plainview
4 Bee	21 Fordyce	38 Plymouth
5 Benedict	22 Frieland	39 Roy
6 Broken Bow	23 Garland	40 Sargent
7 Butte	24 Grand Island	41 Spalding
8 Cairo	25 Grant	42 Superior
9 Central City	26 Hamlet	43 Surprise
10 Chambers	27 Harvard	44 Union
11 Clearwater	28 Hazard	45 Valentine
12 Colon	29 Hershey	46 Valley
13 Columbus	30 Lincoln	47 Washington
14 Concord	31 Lyons	48 Weeping Water
15 Cook	32 Magnet	49 Western
16 Cordova	33 Oak	50 Worms
17 Davenport	34 Orchard	

___ Pal	___ Sofa	___ Pig
___ Explorer in 1492	___ Screw driver	___ Wine
___ Huge Peninsula	___ Council rooms	___ National bird
___ Luminous phenomenon	___ February 14	___ Pilgrim's landing sight
___ Hound dog	___ Book leaf	___ Thomas
___ Avoid an incident	___ Attraction	___ Chocolate
___ Free money	___ Prepare dinner	___ Intestine
___ Clear sight	___ Shock	___ Majestic
___ Large cats	___ John Wayne Movie	___ Mighty tree
___ High level	___ Egg dish	___ Endangerment
___ Underground dwellers	___ Join	___ Military rank
___ Ravine	___ Judy	___ See through aqua
___ Crying river	___ Honest Abe	___ Sporting goods
___ Law school	___ Buzzing insect	___ Pear
___ Father of our Country	___ Four dice	___ Middle Town
___ Capitol of Egypt	___ Bluff	___ Damaged Hunting
___ Grapes	___ Vineyard	___ weapon

Answers!

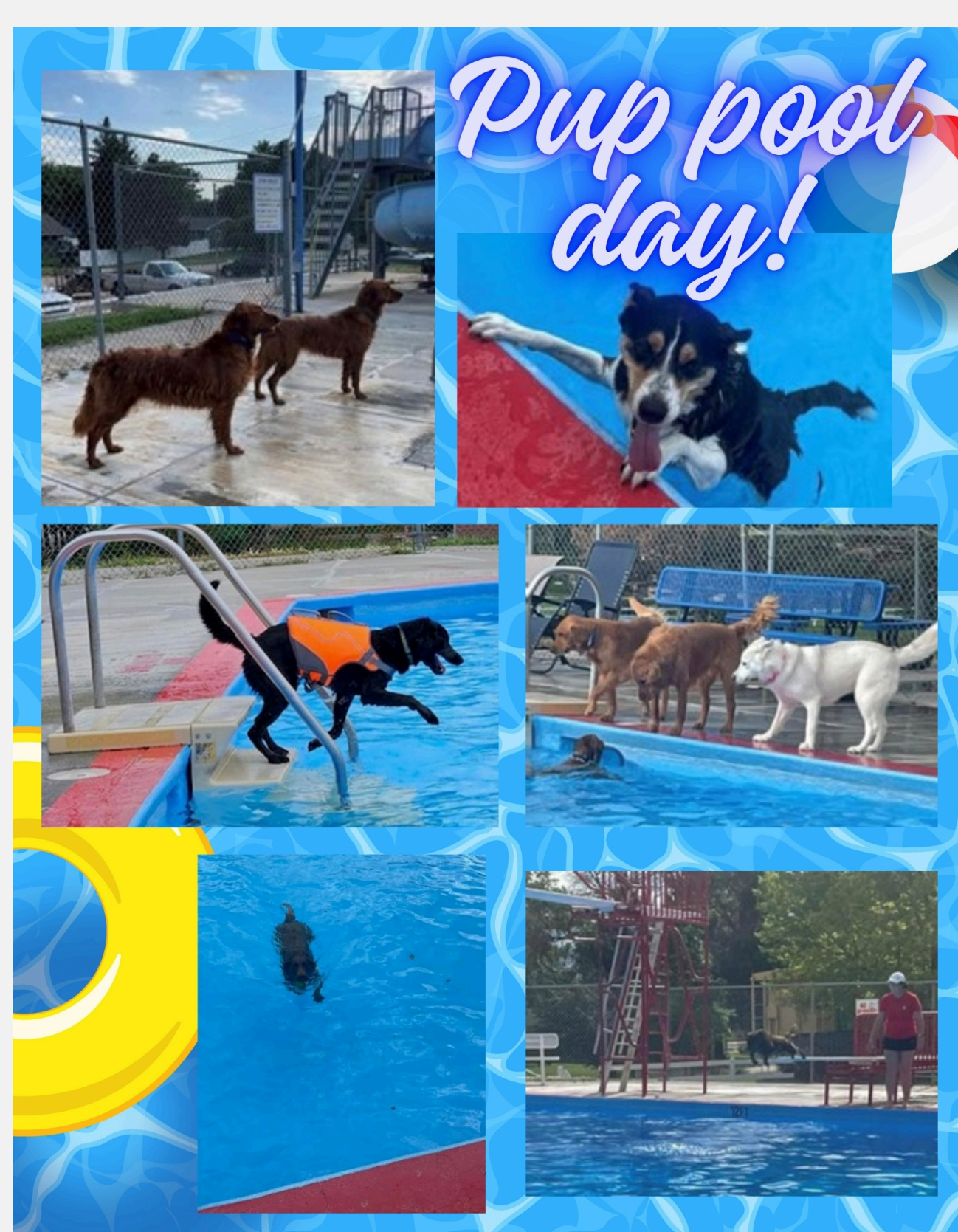
22 Pal	17 Sofa	26 Pig
13 Explorer in 1492	35 Screw Driver	16 Wine
24 Huge Peninsula	10 Council Rooms	19 National Bird
1 Luminous Phenomenon	45 February 14	38 Pilgrim's Landing Sight
3 Hound Dog	35 Book Leaf	20 Thomas
18 Avoid an Incident	32 Attraction	29 Chocolate
25 Free Money	15 Prepare Dinner	12 Intestine
37 Clear Sight	43 Shock	39 Majestic
31 Large Cats	49 John Wayne Movie	33 Mighty Tree
42 High Level	5 Egg Dish	28 Endangerment
50 Underground Dwellers	44 Join	40 Military Rank
46 Ravine	23 Judy	11 See Through Aqua
48 Crying River	30 Honest Abe	41 Sporting Goods
27 Law School	4 Buzzing Insect	2 Pear
47 Father of our Country	21 Four Dice	9 Middle Town
8 Capitol of Egypt	7 Bluff	6 Damaged Hunting
14 Grapes	34 Vineyard	

Don't miss it! The 2024-2025 Nebraska Municipal Clerks Association Membership Dues statement is attached!



NMCA Board Members

- President - Kellie Crowell, Ravenna
- 1st Vice President - Kimberly Hoelsing, Omaha
- 2nd Vice President - Darcy Gurule, Farham
- Secretary - Derek Bargmann, Seward
- Treasurer - Tam Comte, David City
- Past President - Elizabeth Butler, Omaha
- District 1 Director - Janine Schmidt, Morrill
- District 2 Director - Jessie Faber, Grant
- District 3 Director - Misty Bussinger, Gothenburg
- District 4 Director - Pam Vander Veen, Wakefield
- District 5 Director - Jaala Johnson, Hickman



SEPTEMBER 2024	
CITIES OF THE FIRST CLASS	
Within 10 days following meeting or before next meeting (whichever is sooner).....	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage.....	Clerk publishes ordinances passed. (6-405)
Within 30 days of Council meeting.....	Clerk publishes official proceedings of meeting, including claims. (19-1102)
On or before September 1.....	City Council determines final allocation of any authority for its subdivisions. (77-3442)
On or before September 30.....	File adopted annual or biennial budget statement with County Clerk and State Auditor's Office. (13-3508)
.....	File information on ordinances and interlocal agreements with State Auditor's Office. (13-3511)
Within 20 days after end of month.....	Treasurer file monthly financial reports. (14-618)
Last Day.....	End of Fiscal Year. (14-701)
.....	Clerk must prepare agenda prior to next Council meeting. (84-1411)
No later than 90 days after end of fiscal year.....	Report on collection and use of occupation taxes. (18-1208)
CITIES OF THE SECOND CLASS	
Within 10 days following meeting or before next meeting (whichever is sooner).....	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage.....	Clerk publishes ordinances passed. (17-412)
Within 30 days following Council meeting.....	Clerk publishes official proceedings of meeting, including claims. (19-1102)
On or before September 1.....	City Council determines final allocation of any authority for its subdivisions. (77-3442)
On or before September 30.....	File adopted annual or biennial budget statement with County Clerk and State Auditor's Office. (13-3508)
.....	File information on ordinances and interlocal agreements with State Auditor's Office. (13-3511)
Within 20 days after end of month.....	Treasurer file monthly financial reports. (17-404)
Last Day.....	End of Fiscal Year. (17-701)
.....	Clerk must prepare agenda prior to next Council meeting. (84-1411)
No later than 90 days after end of fiscal year.....	Report on collection and use of occupation taxes. (18-1208)
VILLAGES	
Within 10 days following meeting or before next meeting (whichever is sooner).....	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage.....	Clerk publishes ordinances passed. (17-412)
Within 30 days following Trustees' meeting.....	Clerk publishes official proceedings of meeting, including claims. (19-1102)
On or before September 1.....	Village Board determines final allocation of any authority for its subdivisions. (77-3442)
On or before September 30.....	File adopted annual or biennial budget statement with County Clerk and State Auditor's Office. (13-3508)
.....	File information on ordinances and interlocal agreements with State Auditor's Office. (13-3511)
Within 20 days after end of month.....	Treasurer file monthly financial reports. (17-404)
Last Day.....	End of Fiscal Year. (17-701)
.....	Clerk must prepare agenda prior to next Council meeting. (84-1411)
No later than 90 days after end of fiscal year.....	Report on collection and use of occupation taxes. (18-1208)

NEBRASKA MUNICIPAL CLERKS ASSOCIATION
LEAGUE OF NEBRASKA MUNICIPALITIES
1335 L STREET — LINCOLN, NE 68508

TO: All Municipal Clerks and Deputy Clerks

FROM: Tami Comte, MMC, NMCA Treasurer

The Nebraska Municipal Clerks' Association Membership Dues Statement for October 1, 2024 to September 30, 2025 is now due.

Please fill out the form on the next page and send it with your check to the League of Nebraska Municipalities. Remember the check needs to be made out to the *Nebraska Municipal Clerks' Association (NMCA)*.

The NMCA voted not to send out membership cards, unless you need one. Please indicate that you will need a card on the statement, and we will do our best to get you one. Also, reminding all Clerks that you have to be a member of the NMCA to be eligible for scholarships.

If you have any questions, please contact me at the City of David City, (402) 367-3135 or tcomte@davidcityne.gov.

Thank you!

Tami Comte, MMC
NMCA Treasurer

NEBRASKA MUNICIPAL CLERKS ASSOCIATION
LEAGUE OF NEBRASKA MUNICIPALITIES
1335 L STREET — LINCOLN, NE 68508

**MEMBERSHIP DUES STATEMENT
2024-2025**

NAME: _____

TITLE: _____

ADDRESS: _____

MUNICIPALITY: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

CLASSIFICATION OF MUNICIPALITY:	1 st Class City (Over 5,000)	\$150.00	_____
	2 nd Class City (801-5,000)	\$100.00	_____
	Villages (800 or less)	\$50.00	_____
	Each additional member From the same municipality	\$50.00	_____

Years of Service as Municipal Clerk: _____

Are you a Certified Municipal Clerk (CMC): Yes _____ No _____

Are you a Master Municipal Clerk (MMC): Yes _____ No _____

Are you a member of IIMC (International Institute of Municipal Clerks)? Yes _____ No _____

Membership Card Requested? Yes _____ No _____

MONTH AND DAY of your birthday (to be listed in Clerks' Newsletter): _____

Please keep a copy for your records, if needed.
MAKE CHECKS PAYABLE TO
NEBRASKA MUNICIPAL CLERKS' ASSOCIATION
PLEASE MAIL THIS COMPLETED FORM, ALONG WITH PAYMENT, BY DECEMBER 1st TO:
NEBRASKA MUNICIPAL CLERKS' ASSOCIATION
LEAGUE OF NEBRASKA MUNICIPALITIES
206 S. 13th STREET, SUITE 800
LINCOLN, NE 68508