



Jeff & I and all 8 of our grandkids at Christmas!

From the Presidents Desk

Happy New Year!!! Welcome to 2025, I hope you had an amazing holiday season with your families. I foresee new and exciting things happening this year...I can't wait to share them with you!

Have you registered for the Nebraska Municipal Clerk Institute or Academy March 16-21, 2025 in South Sioux City yet? Early registration deadline is February 14, 2025. You can register by clicking the Ctrl button and the following link: [Nebraska Municipal Clerks Institute and Academy | School of Public Administration | University of Nebraska Omaha](#) The Education Committee has done an awesome job with topics and sessions again this year and I look forward to seeing everyone there!

The educational benefits that we receive from attending Institute and Academy are so helpful in our jobs, whether you've been a Clerk for 20 years or under 1 you will find that they are always a good refresher or even learn something new. The week of learning is complimented by the social times like the Wednesday Night Hospitality and the Thursday Night Banquet. I'm excited to see what my Heartland Clerk's Association comes up with for our Garden Gala for Thursday Nights Banquet.

The League of Nebraska Municipalities Midwinter Conference is February 24-25, 2025 at the Cornhusker Marriott Hotel in Lincoln is coming in February. There will be a Clerks' meeting during that conference, so please plan to attend. There will be discussion on the upcoming Institute and Academy.

"May the new year bring you warmth, love, happiness and light to guide your path to a positive destination".

*Kellie Crowell, CMC
NMCA President
City Clerk/Treasurer
City of Ravenna
416 Grand Avenue
Ravenna, NE 68869-1324
308-452-3273
kcrowell@ravennanebraska.net*



2025
NMCA Clerk
Institute &
Academy
March 15-21
at
Sioux City
Convention
Center
& Marriott
Riverfront





JOIN US FOR A

Garden Gala

THURSDAY, MARCH 20, 2025

6:30 pm social • 7:00 pm banquet



HOSTED BY:
HEARTLAND CLERKS
ASSOCIATION



Round Table Presenter

We are still hoping to have the round table discussions as a training session at the conference in March. In order to make this happen, we need 20 clerks to host a round table. Are there any fabulous clerks that would want to help share your knowledge? We have a list of topics if you are interested, please let me know and I can email you a list of previous topics to see if something sparks for you.

Please consider volunteering and have a great day.

Tammy Tisdall, CMC, SHRM-CP

City Clerk

City of Gretna

P 402.332.3336 x1210

tammy@cityofgretna.com

ASSOCIATION PRESIDENTS

If you haven't sent me your updated Board Member list, please contact me at

kcrowell@ravennanebraska.net by the end of the month, thanks!

- Panhandle Area Clerks
- Southwest Area Clerks
- Midlands Area Clerks
- South Central Area Clerks
- Southern Seven Area Clerks
- Northeast Area Clerks
- Three Rivers Area Clerks
- Southeast Area Clerks
- Heartland Area Clerks



Nebraska Municipal Clerks Association (NMCA) Board Members

President

Kellie Crowell

1st Vice President

Kimberly Hoelsing

2nd Vice President

Tami Comte

Secretary

Derek Bargmann

Treasurer

Tammy Tisdale

Past President

Elizabeth Butler

District 1 Director

Janine Schmidt

District 2 Director

Jessie Faber

District 3 Director

Misty Bussinger

District 4 Director

Pam Vander Veen

District 5 Director

Deanna Perry

THIS WEEK'S EVENTS

2025 NMCA
INSTITUTE & ACADEMY



MON
17



HAPPY
ST. PATTY'S DAY!



TUES
18

EVENING TO EXPLORE
Enjoy all South Sioux has to offer

WED
19

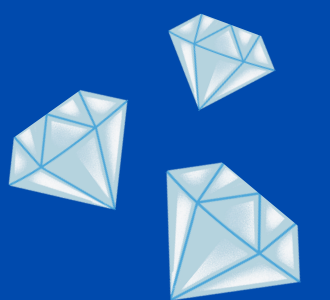
ACADEMY ARRIVES - 11:00 am
NETWORKING LUNCH - 12:15 pm
ANNUAL BUSINESS MEETING
1:15 pm

WED
19

VENDOR HOSPITALITY EVENT

"Denim & Diamonds"

7-9 pm



THURS
20

Garden Gafa

6:30 pm - Social
7:00 pm - Banquet



SCAN ME



Follow us for the
latest updates



MEMBERSHIP DUES STATEMENT 2024-2025

NAME: _____

TITLE: _____

ADDRESS: _____

MUNICIPALITY: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

<u>CLASSIFICATION OF MUNICIPALITY:</u>	1 st Class City (Over 5,000)	\$150.00 _____
	2 nd Class City (801-5,000)	\$100.00 _____
	Villages (800 or less)	\$50.00 _____
	Each additional member From the same municipality	\$50.00 _____

Years of Service as Municipal Clerk: _____

Are you a Certified Municipal Clerk (CMC): Yes _____ No _____

Are you a Master Municipal Clerk (MMC): Yes _____ No _____

Are you a member of IIMC (International Institute of Municipal Clerks)? Yes _____ No _____

Membership Card Requested? Yes _____ No _____

MONTH AND DAY of your birthday (to be listed in Clerks' Newsletter): _____

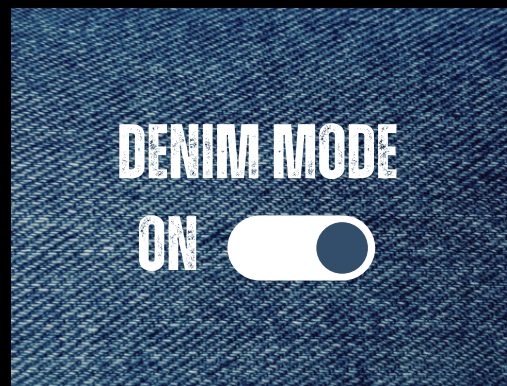
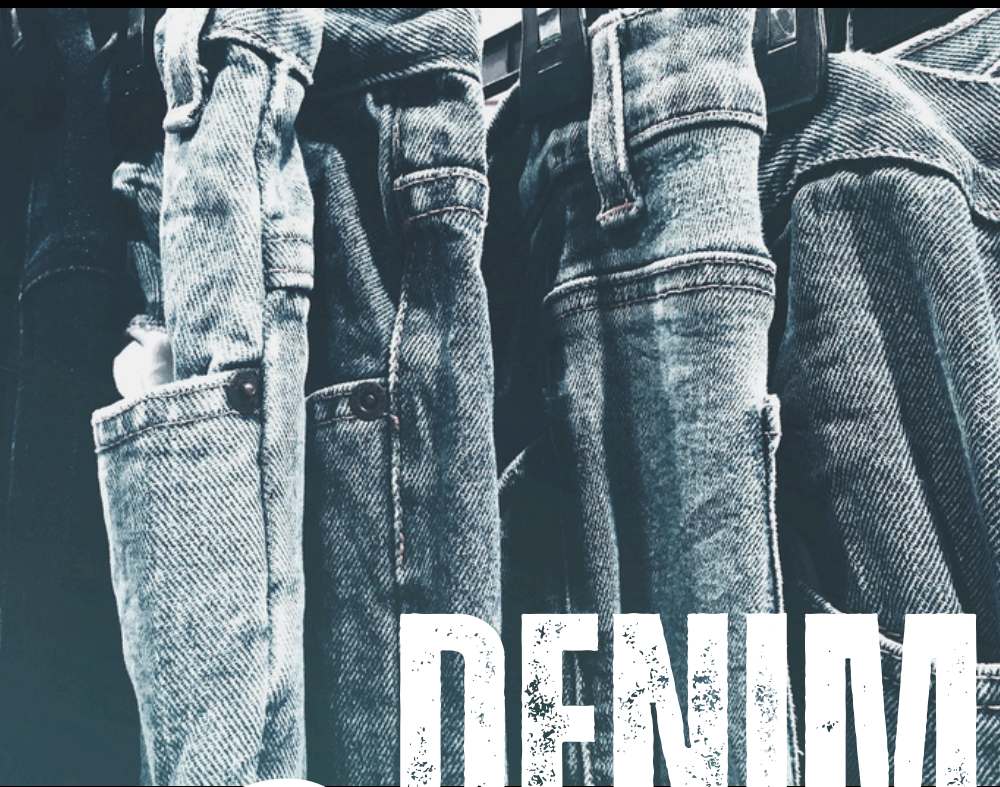
Please keep a copy for your records, if needed.
MAKE CHECKS PAYABLE TO:
NEBRASKA MUNICIPAL CLERKS' ASSOCIATION
PLEASE MAIL THIS COMPLETED FORM, ALONG WITH PAYMENT:
NEBRASKA MUNICIPAL CLERKS' ASSOCIATION
LEAGUE OF NEBRASKA MUNICIPALITIES
206 S. 13TH STREET, SUITE 800
LINCOLN, NE 68508



VENDOR HOSPITALITY EVENT

WEDNESDAY, MARCH 19TH

5:30-7:00 PM



DENIM MODE

ON



DENIM &

Diamonds



All the rooms at the main hotel in Sioux City are booked, so we will be using the overflow hotel. The information for booking a room is as follows:


Warrior Hotel
525 6th Street
Sioux City, IA 51101
712-317-1011

**Become a Member
of the NMCA Board**

**2025-2026
NMCA Secretary**

Contact:

Elizabeth Butler,
City Clerk
City of Omaha
402-444-5557
elizabeth.butler@cityofomaha.org



**NEBRASKA
2025
Municipal Clerks
Institute &
Academy**

March 16 -21

2025

South Sioux City



IIMC 2025 in St. Louis Missouri

If this is your first time registering online for an IIMC conference, you'll need to log in to the IIMC member portal to access your account with IIMC and to register for the conference. Click [HERE](#) to log in and for more instructions on this **one-time** set up of your credentials.

This login is linked to the email address we have on file for you.

- Please use the "forgot username" capability and enter the email address on file with IIMC. (For most, this will be your email address).
- You will receive an email with instructions on how to create your own credentials.
- Your username will be your email address.

Please be advised that IIMC no longer accepts checks for conference registration payment.

Finalized registration fee table:

Early Bird (until 3/14/2025)		Regular (from 3/15/2025)	
IIMC Member	\$700	IIMC Member	\$750
First Timer (Regions 1-9) Credit	-\$50	First Timer (Regions 1-9) Credit	-\$50
IIMC Region 7 (Illinois, Kansas, Missouri) Credit	-\$50	IIMC Region 7 (Illinois, Kansas, Missouri) Credit	-\$50
IIMC Region 10 (Canada)	\$460	IIMC Region 10 (Canada)	\$510
IIMC Region 11 (Outside of North American Countries)	\$395	IIMC Region 11 (Outside of North American Countries)	\$445
IIMC Retired Member	\$195	IIMC Retired Member	\$245
Non-Member	\$840	Non-Member	\$890
Guest	\$265	Guest	\$315



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

JANUARY 2025

CITIES OF THE FIRST CLASS

- **Each month** - Clerk publishes ordinances passed within 15 days after passage. (16-405)
- **Within 10 working days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **First Regular Meeting** - Mayor and Council appoint member of Park Board. (16-696)
- **Within 30 days** from Council meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- **On or before January 31**- Provide county assessor each new lease or changed preexisting lease which went into effect during the previous year and a listing of previously reported leases that are still in effect. (77-202.11)
- **Each Quarter** - Report from depository banks due. (16-714)
- **Reminder** - Notice of automatic renewal of liquor and beer other than Class C licenses must be published between January 10 and January 30 of each year. (53-135.01)

CITIES OF THE SECOND CLASS

- **Each month** - Clerk publishes ordinances passed within 15 days after passage (17-613)
- **Within 10 working days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 30 days** from Council meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- **On or before January 31**- Provide county assessor each new lease or changed preexisting lease which went into effect during the previous year and a listing of previously reported leases that are still in effect. (77-202.11)
- **Reminder** - Notice of automatic renewal of liquor and beer other than Class C licenses must be published between January 10 and January 30 of each year. (53-135.01)

VILLAGES

- **Each month** - Clerk publishes ordinances passed within 15 days after passage (17-613)
- **Within 10 working days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 30 days** from Trustees' meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- **On or before January 31**- Provide county assessor each new lease or changed preexisting lease which went ...into effect during the previous year and a listing of previously reported leases that are still in effect. (77-202.11)
- **Reminder** - Notice of automatic renewal of liquor and beer other than Class C licenses must be published between January 10 and January 30 of each year. (53-135.01)



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

FEBRUARY 2025

CITIES OF THE FIRST CLASS

- **Within 15 days** of Passage Clerk publishes ordinances passed. (16-405)
- **Within 10 days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **On or before second Monday** - Annual Library Board report due (51-213)
- **Within 30 days** from Council meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- ** Clerk must prepare agenda prior to next Board meeting. (84-1411)

CITIES OF THE SECOND CLASS

- **Within 15 days** of Passage Clerk publishes ordinances passed. (17-613)
- **Within 10 days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **On or before second Monday** - Annual Library Board report due. (51-213)
- **Within 30 days** from Council meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

- **Within 15 days** of Passage Clerk publishes ordinances passed. (17-613)
- **Within 10 days** from meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **On or before second Monday** - Annual Library Board report due. (51-213)
- **Within 30 days** from Trustees' meeting Clerk publishes official proceedings of meeting. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- ** Clerk must prepare agenda prior to next Board meeting. (84-1411)



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

MARCH 2025

CITIES OF THE FIRST CLASS

- **Within 10 working days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days of Passage** Clerk publishes ordinances passed. (16-405)
- **Within 30 days** following Council meeting Clerk publishes official proceedings of meetings, including claims. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- **Each Quarter** - Report from Depository banks due. (16-714)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

- **Within 10 working days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days of Passage** Clerk publishes or posts ordinances passed. (17-613)
- **Within 30 days** following Council meeting Clerk publishes official proceedings of meeting including claims. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

- **Within 10 working days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days of Passage** Clerk publishes or posts ordinances passed. (17-613)
- **Within 30 days** following Board meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- ** Clerk must prepare agenda prior to next Board meeting. (84-1411)