



Nebraska Municipal Clerks NEWSLETTER

June 2024

President's Message

Hello Municipal Clerks!!

Wow what an amazing trip and learning experience!! The 78th Annual IIMC Conference was held in Alberta, Calgary, Canada – those attending from Nebraska were myself, Eliza Butler from Omaha, Lea Ann Doak from McCook, Jaala Johnson from Hickman, Kandis Koozer from Gretna, Shelbi Pitt from Alliance, Buster Brown former Omaha Clerk and our Director of Education Ellen Freeman-Wakefield from UNO.



If you ever have the chance to attend an IIMC Conference we would all recommend it, you meet Clerks from all over the world and find out that our communities have a lot of the same problems and successes. I had a meeting with other State and Providence Presidents which was very informative. We met with other Region VIII East members for a walking tour of the area.

As you can see we had a lot of fun at the events that followed our classes. This is the fourth conference I've been able to attend, next year it will be closer in St. Louis, MO. I do love to travel and flying is my thing, however my trip home was an eventful one. My flight took me from Alberta to Atlanta, GA (which yes is right over Nebraska), after my 2-hour layover we boarded the plane.

After not taking off for some time, the pilot came over the loud speaker to say there was a noise in the back of the plane and maintenance was coming to check it out. Several maintenance men were on and around the plane and after about another hour the pilot came on again to say he was refusing the plane and they would be finding us another one. Another 2 hours later we were back on a new plane headed to Omaha!

My husband Jeff was at the airport to pick me up and we headed back to Ravenna, between Lincoln and York on interstate we hit a bad storm and our phones, my family and the radio were all telling us to seek shelter as a tornado had been sited in the area...with no place to go we forged forward at about 35 miles-per-hour and made it back home at about 3:30 a.m. What a ride!!! But I'm ready to go again...below are some highlights from our time in Canada!

Kellie Crowell
NMCA President

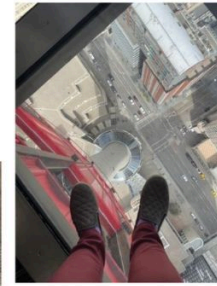
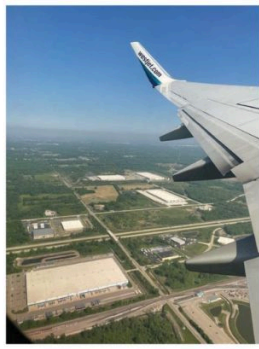
Clerk's Corner

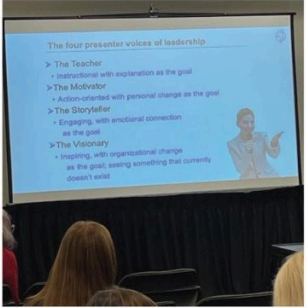
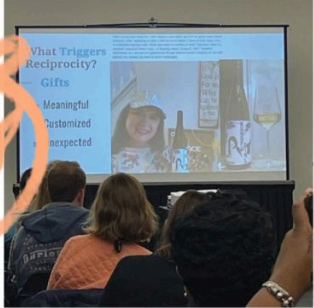
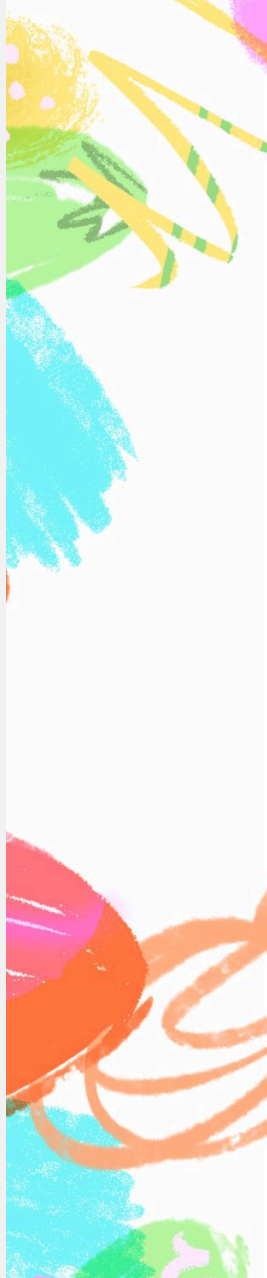


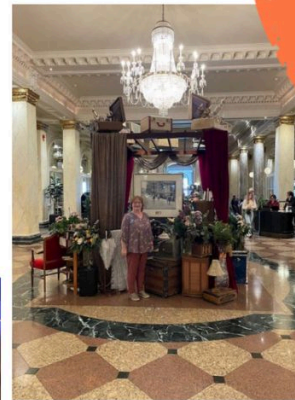
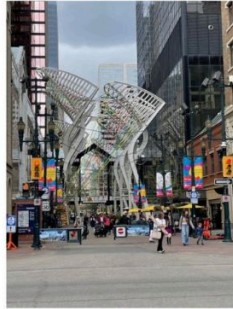
Congratulations to the following individuals who have earned the prestigious Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerk (IIMC):

- Shirley Harbin, CMC, City of Bellevue
- Tracy A. Burkey, CMC, City of McCook
- Lori Matchett, CMC, City of David City

Check out some photos from the conference!







NCMA Board Members

President - Kellie Crowell, Ravenna

1st Vice President - Kimberly Hoelsing, Omaha

2nd Vice President - Darcy Gurule, Farham

Secretary - Derek Bargmann, Seward

Treasurer - Tami Comte, David City

Past President - Elizabeth Butler, Omaha

District 1 Director - Janine Schmidt, Morrill

District 2 Director - Jessie Faber, Grant

District 3 Director - Misty Bussinger, Gothenburg

District 4 Director - Pam Vander Veen, Wakefield

District 5 Director - Jaala Johnson, Hickman

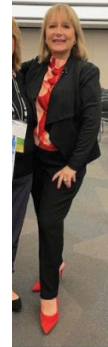
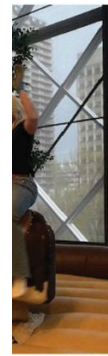
JULY 2024

CITIES OF THE FIRST CLASS

- July 1Chair of the Park and Recreation Commissioners must file with City Clerk an itemized statement of all expenditures of the Park and Recreation Board. (16-697)
- Between July 10 and July 30Advertise for Class C Liquor License renewals. (53-135.01)
- Between July 15 and August 15Job titles and salaries of employees shall be published. (19-1102)
- Prior to publication of notice of budget hearingCouncil prepares proposed budget statement and makes it available to the public. (13-504) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- On or before August 20County Assessor certifies to each governing body the current valuation of all property subject to the applicable levy. (13-509)
- On or before September 30Budget Statement filed with County Clerk and State Auditor (13-508) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- Within 10 working days following meeting or before next meeting (whichever is sooner)Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of passageClerk publishes ordinances passed. (16-405)
- Within 30 days following Council meetingClerk publishes official proceedings of meetings, including claims. (19-1102)
- Within 20 days after end of month.....Treasurer files monthly financial report. (16-318)
- **Clerk must prepare agenda prior to next Council meeting. (84-1411)
- End of Each QuarterReport from Depository Banks due. (16-714)
- By July 31Clerk files Lane Mile Report with Nebraska Department of Transportation (39-2517 and 39-2518)

VILLAGES AND CITIES OF THE SECOND CLASS

- Between July 10 and July 30Advertise for Class C Liquor License renewals. (53-135.01)
- Between July 15 and August 15Job titles and salaries of employees shall be published. (19-1102)
- Prior to publication of notice of budget hearing.....Governing body prepares proposed budget statement and makes it available to the public. (13-504) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- On or before August 20County Assessor certifies to each governing body the current valuation of all property subject to the applicable levy. (13-509)
- On or before September 30Budget statement filed with County Clerk and State Auditor. (13-508) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- Within 10 working days following meeting or before next meeting (whichever is sooner)Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage.....Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Council meetingClerk publishes official proceedings of meeting including claims. (19-1102)
- Within 20 days after end of month.....Treasurer files monthly financial report. (17-606)
- **Clerk must prepare agenda prior to next Council or Board meeting. (84-1411)
- By July 31Clerk files Lane Mile Report with Nebraska Department of Transportation (39-2517 and 39-2518)



Nebraska Municipal Clerks Association

www.lonm.org

206 S. 13th St., Ste 800, Lincoln, NE 68508

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Beyond SMART
Values-Based Goal Setting
RECOGNIZING YOUR VALUES

Circle the values that speak to you. What would you give up to have more of?

Of your circled values, choose up to six that you believe most important at this point in your life.

Of the six values, choose three that you could not live without.

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